



Village of _____
AMITYVILLE
_____ New York

**Village of Amityville
DRI Business Façade Improvement Program
Application**

Application Date: 2/12/2024 Submitted by: Melissa Marsigliano

Project Name: AmiTea House

Applicant Name: Melissa Marsigliano

IRS EIN #, ITIN #, or SS #: 99-0657206

Applicant Phone Number: (516) 547-1322

Email Address: amiteahouseny@gmail.com

Site Address: 114 Ireland Place

City: Amityville State: NY Zip: 11701

Applicant Address: 40 Forrest Place

City: Amityville State: NY Zip: 11701

Mailing Address (if different): PO Box 159

City: Amityville State: NY Zip: 11701

1. Provide a brief (1 - 2 sentences) description of the project:

We are excited to introduce a unique + personalized tea experience to the local community members of Amityville NY. As an upcoming unlaunched business, we aim to create a space where individuals can indulge in the art of tea + escape from their daily routines.

2. Does the applicant own the building?

Yes

No

If you answered "No", attach the declaration from the building owner providing approval of the project proposal as well as evidence of your lease extending through the 3-year regulatory term. See Required Attachments below.

If you answered "Yes", please provide proof of ownership. See Required Attachments below.

3. Describe the current condition of the building's facade:

needs a face lift → keeping the look just need to add and fix a few touches for a safer and cleaner facility for the public.

4. Describe in detail the proposed improvements:

To keep the history + look of the 1899 firehouse with a few upgrades of exterior lighting, fix some of the siding, create an outdoor garden oasis for outdoor seating and a brand new sign for Amitea so visitors know where they are.

5. Identify the exact components of the project that the grant funding will be used for:

- lighting on building
- sign for business
- outdoor space for seating
- siding exterior work

6. Describe the expected impact your proposed project will have on the building, the occupying or future business(es), and the community:

The building exterior will be transformed to its original look with a touch of tranquility and elegance. It will draw in a range of visitors to our community, local tea lovers, tourists, + those seeking a serene escape will be enticed to explore this historic 1899 firehouse. The community, in turn, will benefit from the increased footfall and investment in the area. Amitea House will contribute to the growth of the local economy, attracting visitors who will also spend time exploring neighboring businesses + attractions.

7. Is the proposed work visible from a public right of way?

Yes

No

8. Will you use your own architect or grant provided assistance?

Own

Grant

9. If own, please provide their name/address: _____

17. Please list the names of the current occupying business(es) and the number of both full and part-time jobs associated with each business:

N/A

18. If the building is currently vacant, please share the anticipated date of occupancy and list the names of the future business(es) and the number of both full and part-time jobs associated with each proposed business:

N/A

19. Please provide the contact information of the individual(s) managing all requirements of the grant, including managing reimbursement requests.

Name	Title	Role	Phone	Email
Melissa Marsiglio	owner	owner	516 547 1322	amitehursky@gmail.com

20. Are the property's municipal taxes current? Yes No
21. Are the property's school taxes current? Yes No
22. Are the property's water/sewer bills current? Yes No
23. Are there any liens on the property? Yes No
- a. If so, please explain: _____

24. Has applicant received or been awarded an Economic Injury Disaster Loan (EIDL) Yes No
25. Is the applicant a minority? Yes No
26. Is the applicant a woman? Yes No
27. Is the applicant a veteran? Yes No

Please initial the following statements indicating you understand and agree to each:

- a. Prior to starting, NYS DRI Projects must undergo an environmental review and clearance of scope of work by the State Historic Preservation Office MM
- b. NYS DRI applications must have at least two bids for each phase of work and reimbursement will be based on the lowest responsible bid MM
- c. If applicant chooses a bid other than that selected by the Village, the applicant will be responsible for 100% of the difference with no reimbursement MM
- d. Only work completed by a vendor that is previously approved by the Village of Amityville will be reimbursed MM
- e. Awardees of NYS DRI program funds must execute a declaration agreeing to maintain improvements for three years following project completion MM
- f. NYS DRI project grants will be reimbursed for eligible projects only following the satisfactory completion of an approved scope of work and submittal of required documentation MM
- g. If chosen, a deposit will be required to cover the costs of the environmental review. Such deposit will be forfeited if project is not completed MM

10. Grant Request (Small projects \$5000-\$25,000 Large Projects \$25,000-\$100,000) Request should match costs in #12): \$12,500

11. Project Match (at least 20% of the total project cost): \$2,500

12. Please provide breakdown of the work needed and estimated cost:

Work Description	Estimated Cost
Lighting building, signage, outdoor seating	\$8,500
signage (Hanging sign) Front + Back	\$1,500
outdoor seating areas	\$2,500

(If more space is needed, please provide as an attachment)

13. First available date to begin: Summer 2024

14. Are funds currently available for the entire project? Yes No

15. This is a reimbursement-based grant, which means the applicant will pay for the project out of pocket and submit requests for reimbursement upon completion of the project. If the applicant does not have funds available for the entire project, explain how the project will be financed. Proof of financial resources required as an attachment. See Required Attachments below.

Owners investment, small business loans

16. If the building includes residential space, please indicate the total number of units currently occupied and unoccupied for each floor of the building:

- a. First Floor
 - i. Number of Units Occupied: _____
 - ii. Number of Units Unoccupied: _____
- b. Second Floor
 - i. Number of Units Occupied: _____
 - ii. Number of Units Unoccupied: _____
- c. Third Floor
 - i. Number of Units Occupied: _____
 - ii. Number of Units Unoccupied: _____

Required Attachments

Attached?

- | | | |
|--|---|-----------------------------|
| A. Photos of the building façade in its current condition | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| B. Drawings or plans of the building which illustrate all proposed work, including any structural work or repair, paint colors, materials samples, etc. (Grant admin can provide assistance) | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| C. Information on the methods and material to be used. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| D. Signed declaration from property owner | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| E. Proof of building ownership OR proof of permission for project and lease extending through 3-year compliance period | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| F. Proof of financial resources to complete construction, such as loan commitment, documentation of available line of credit, or cash in account | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| G. Itemized budget (template attached) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

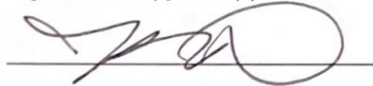
The undersigned affirms that:

- A. The information submitted herein is true and accurate to the best of my (our) knowledge.
- B. I (we) have read and understand the rules of the Village of Amityville DRI Façade Program and agree to abide by its conditions and guidelines.
- C. I (we) understand that all work completed on the project must be by approved methods and with approved materials. Any variance from that which is agreed upon, without prior approval, may result in the forfeit of any funds from the Kingston DRI Façade Program.

The undersigned applicant agrees to comply with the requirements of this program as outlined in the Village of Amityville DRI Façade Improvement Program Rules.

Signature of Applicant(s):

Print Name(s)



Melissa Marsigliano

Date: 2/26/24

Date: _____

Ways to submit completed applications:

Email: projects@visionlongisland.org **Fax:** 631-606-1502

Mail: Vision Long Island

24 Woodbine Ave., Ste 2, Northport, NY 11768

For questions about the application, eligibility, or another concern please contact:
Vision Long Island at projects@visionlongisland.org or 631-261-0242