



Village of _____
AMITYVILLE
New York

**Village of Amityville
DRI Business Façade Improvement Program
Application**

Application Date: DECEMBER 11, 2023 Submitted by: FATHER GERARD GORDON

Project Name: SAINT MARTIN OF TOURS

Applicant Name: FATHER GERARD GORDON

IRS EIN #, ITIN #, or SS #: _____

Applicant Phone Number: 631-264-0124

Email Address: GGORDON@DRVC.ORG

Site Address: 37 UNION AVENUE

City: AMITYVILLE State: NY Zip: 11701

Applicant Address: 37 UNION AVENUE

City: AMITYVILLE State: NY Zip: 11701

Mailing Address (if different): SAME

City: _____ State: _____ Zip: _____

1. Provide a brief (1 – 2 sentences) description of the project:

Redo Retaining wall in front of Rectory

2. Does the applicant own the building?

Yes

No

If you answered "No", attach the declaration from the building owner providing approval of the project proposal as well as evidence of your lease extending through the 3-year regulatory term. See Required Attachments below.

If you answered "Yes", please provide proof of ownership. See Required Attachments below.

3. Describe the current condition of the building's facade:

The wall is in disrepair. See Attached pictures

4. Describe in detail the proposed improvements:

To put in new wall and bricks

5. Identify the exact components of the project that the grant funding will be used for:

The wall and bricks

6. Describe the expected impact your proposed project will have on the building, the occupying or future business(es), and the community:

It will make the front of the Rectory look much better. Have a better presentation

7. Is the proposed work visible from a public right of way?

Yes

No

8. Will you use your own architect or grant provided assistance?

Own

Grant

9. If own, please provide their name/address:

N/A

10. Grant Request (Small projects \$5000-\$25,000 Large Projects \$25,000-\$100,000) Request should match costs in #12): \$ 5000

11. Project Match (at least 20% of the total project cost): \$ 5000

12. Please provide breakdown of the work needed and estimated cost:

Work Description	Estimated Cost
<u>REBUILDING OF BRICK WALL IN FRONT OF CHURCH/OFFICES</u>	<u>\$ 19,100</u>

(If more space is needed, please provide as an attachment)

13. First available date to begin: JANUARY 15, 2024

14. Are funds currently available for the entire project?

Yes No

15. This is a reimbursement-based grant, which means the applicant will pay for the project out of pocket and submit requests for reimbursement upon completion of the project. If the applicant does not have funds available for the entire project, explain how the project will be financed. Proof of financial resources required as an attachment. See Required Attachments below.

WE HAVE REQUIRED FUNDS

16. If the building includes residential space, please indicate the total number of units currently occupied and unoccupied for each floor of the building:

a. First Floor

i. Number of Units Occupied: 2

ii. Number of Units Unoccupied: _____

b. Second Floor

i. Number of Units Occupied: N/A

ii. Number of Units Unoccupied: _____

c. Third Floor

i. Number of Units Occupied: N/A

ii. Number of Units Unoccupied: _____

17. Please list the names of the current occupying business(es) and the number of both full and part-time jobs associated with each business:

St. Martin of Tours Rectory 1 Full Time 8 Part Time

18. If the building is currently vacant, please share the anticipated date of occupancy and list the names of the future business(es) and the number of both full and part-time jobs associated with each proposed business:

19. Please provide the contact information of the individual(s) managing all requirements of the grant, including managing reimbursement requests.

Name	Title	Role	Phone	Email
Gerard Gordon	Pastor		631-264-0124	Ggordon@DRVC.org
Michelle Hackett	Business Mgr			MHhackett@optonline.net

- 20. Are the property's municipal taxes current? Yes No
- 21. Are the property's school taxes current? Yes No
- 22. Are the property's water/sewer bills current? Yes No
- 23. Are there any liens on the property? Yes No

a. If so, please explain: _____

- 24. Has applicant received or been awarded an Economic Injury Disaster Loan (EIDL) Yes No
- 25. Is the applicant a minority? Yes No
- 26. Is the applicant a woman? Yes No
- 27. Is the applicant a veteran? Yes No

Please initial the following statements indicating you understand and agree to each:

- a. Prior to starting, NYS DRI Projects must undergo an environmental review and clearance of scope of work by the State Historic Preservation Office GG
- b. NYS DRI applications must have at least two bids for each phase of work and reimbursement will be based on the lowest responsible bid GG
- c. If applicant chooses a bid other than that selected by the Village, the applicant will be responsible for 100% of the difference with no reimbursement GG
- d. Only work completed by a vendor that is previously approved by the Village of Amityville will be reimbursed GG
- e. Awardees of NYS DRI program funds must execute a declaration agreeing to maintain improvements for three years following project completion GG
- f. NYS DRI project grants will be reimbursed for eligible projects only following the satisfactory completion of an approved scope of work and submittal of required documentation GG
- g. If chosen, a deposit will be required to cover the costs of the environmental review. Such deposit will be forfeited if project is not completed GG

Required Attachments

Attached?


- | | | |
|--|---|--------------------------|
| A. Photos of the building façade in its current condition | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input type="radio"/> No |
| B. Drawings or plans of the building which illustrate all proposed work, including any structural work or repair, paint colors, materials samples, etc. (Grant admin can provide assistance) | <input type="radio"/> Yes <input type="radio"/> No | <input type="radio"/> No |
| C. Information on the methods and material to be used. | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input type="radio"/> No |
| D. Signed declaration from property owner | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input type="radio"/> No |
| E. Proof of building ownership OR proof of permission for project and lease extending through 3-year compliance period | <input type="radio"/> Yes <input type="radio"/> No | <input type="radio"/> No |
| F. Proof of financial resources to complete construction, such as loan commitment, documentation of available line of credit, or cash in account | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input type="radio"/> No |
| G. Itemized budget (template attached) | <input type="radio"/> Yes <input type="radio"/> No | <input type="radio"/> No |

The undersigned affirms that:


- A. The information submitted herein is true and accurate to the best of my (our) knowledge.
- B. I (we) have read and understand the rules of the Village of Amityville DRI Façade Program and agree to abide by its conditions and guidelines.
- C. I (we) understand that all work completed on the project must be by approved methods and with approved materials. Any variance from that which is agreed upon, without prior approval, may result in the forfeit of any funds from the Kingston DRI Façade Program.

The undersigned applicant agrees to comply with the requirements of this program as outlined in the Village of Amityville DRI Façade Improvement Program Rules.

Signature of Applicant(s):



Print Name(s)



Date: 3/1/24

Date: _____

Ways to submit completed applications:

Email: projects@visionlongisland.org Fax: 631-606-1502

Mail: Vision Long Island

24 Woodbine Ave., Ste 2, Northport, NY 11768

For questions about the application, eligibility, or another concern please contact:

Vision Long Island at projects@visionlongisland.org or 631-261-0242

Darius Masonry Inc.

www.dariusmasonryinc.com

11 Livingston Street

Bay Shore, NY 11706

Phone: 631-841-3234 Fax: 631-841-4243

Nassau Lic.#: H221288000 / Suffolk Lic. #: 40257-H / NYC Lic. #: 1377615

PROPOSAL/CONTRACT

PLEASE NOTE THAT WE CANNOT START ANY JOB WITHOUT HAVING A SIGNED CONTRACT

Bid# 24-016

Job #

To: St Martin of Tours

Date: 1/30/24

Job Site: 30 Union Ave

Amityville, NY

Phone (O) 631.264.0061 (F)

@

Any item not listed on the proposal is not included:

We propose the following scope of work based on the site visit:

Demo:

- Supply labor, material, and equipment for:
 - o Demolish the existing CMU retaining wall only up approx. 136lf x 16" high (two courses) in its entirety.
 - o Cleanup debris and legally dispose.

Note: existing concrete steps are to remain.

Excavation:

- Supply labor and equipment to:
 - o Excavate and backfill dirt for new retaining wall block wall as required as per the manufacturer's recommendations.
 - o Cleanup excess soil and discard unused soil off site legally.

New Retaining Wall:

- Supply labor and equipment to:
 - o Construct new retaining wall using Nicolock standard retaining wall block (to be selected by owner).
 - o New wall to be approx. 136lf and is to be the same height as the existing wall of approx. 16"/ two block high.
 - o Install new standard wall coping/wall cap along the top of the new wall (to be selected).
 - o New wall to be installed over a new RCA footing mechanically compacted in place.

\$19,100.00

**See Next Page for Payment Schedule

Initial: _____

Darius Masonry Inc.

Phone: 631-841-3234

Fax: 631-841-4243

Date: 1/30/2023

Bid #24-016

****Anything not listed on the proposal is hereby excluded and is not included in the scope of work. (i.e. existing concrete steps to remain, handrails, landscaping, etc.)**

****All colors and material are priced as per standard selections, special, custom, and/or other than standard product selections are not included in this proposal and will be additional.**

****Proposal subject to change based on verification of final set of drawings or field verification.**

****Price is based on sufficient machine accessibility.**

Exclusions: We exclude any work not specified in the above, permits, demo, fees, controlled inspections, unforeseen, obstacles, asphalt, site work, landscaping, site drainage, cultured stone, signs, removal of bushes, sod, etc....

Prices may change/will be adjusted if any changes or additions are made to design, size, color, or detail from original drawing. Price is subject to change upon field verification and/or dimensional differences.

Re-stocking fees will be applied for any materials ordered/received that are not used due to changes made by the client.

Quote covers only items listed any additions or changes must be quoted separately.

Notice: All trees, stumps, and shrubs must be removed before work can begin. We are not responsible for any damage to any areas needed for machine or truck access. We are not responsible for any unmarked water or waste pipes.

This estimate/quote if derived using preliminary plans without/not showing stamped approvals has any changes, modifications, or revisions it makes this estimate null and void. The quote is good for a period of 30 days. After that time a new quote may be necessary to reflect material and labor cost increases.

In signing this contract, you agree to all prices and specifications described. All payments are to be made as requested by the payment schedule and we ask that they be made upon receiving the invoice. All Credit Card Payments are subject to a 4% Processing Fee above the contract price. Any payment past due for more than a period of 30 days from the date of the invoice shall incur interest on the balance at a rate of 6% every 30 days, starting on the 31st day after the date of the invoice. Any work is to be considered completed when all aspects of the specified work are finished, assuming the work can be finished without any periods of delay or unexpected stops. In the event of significant delays or unexpected stops, Darius Masonry, Inc. reserves the right to divide the payment and/or charge a fee if the conditions are reasonable and result in costs due to the delays or stops. In addition, if for any reason Darius Masonry, Inc. must hire an attorney to collect the sums due to us in this contract, you, the signer, agree to pay any collection cost including attorney's fees. You also waive all rights to claim exemption under state laws.

****PROGRESSIVE PAYMENTS REQUIRED****

Total Contract Sum	\$19,100.00
Deposit 10%	
Start 40%	
Progress Payments 30%	
Completion 20%	Balance

Respectfully Submitted: *Darius Masonry* _____

Acceptance of Proposal: I, the buyer, acknowledge & agree to the terms and conditions of this contract.
Payments will be made as outlined above.

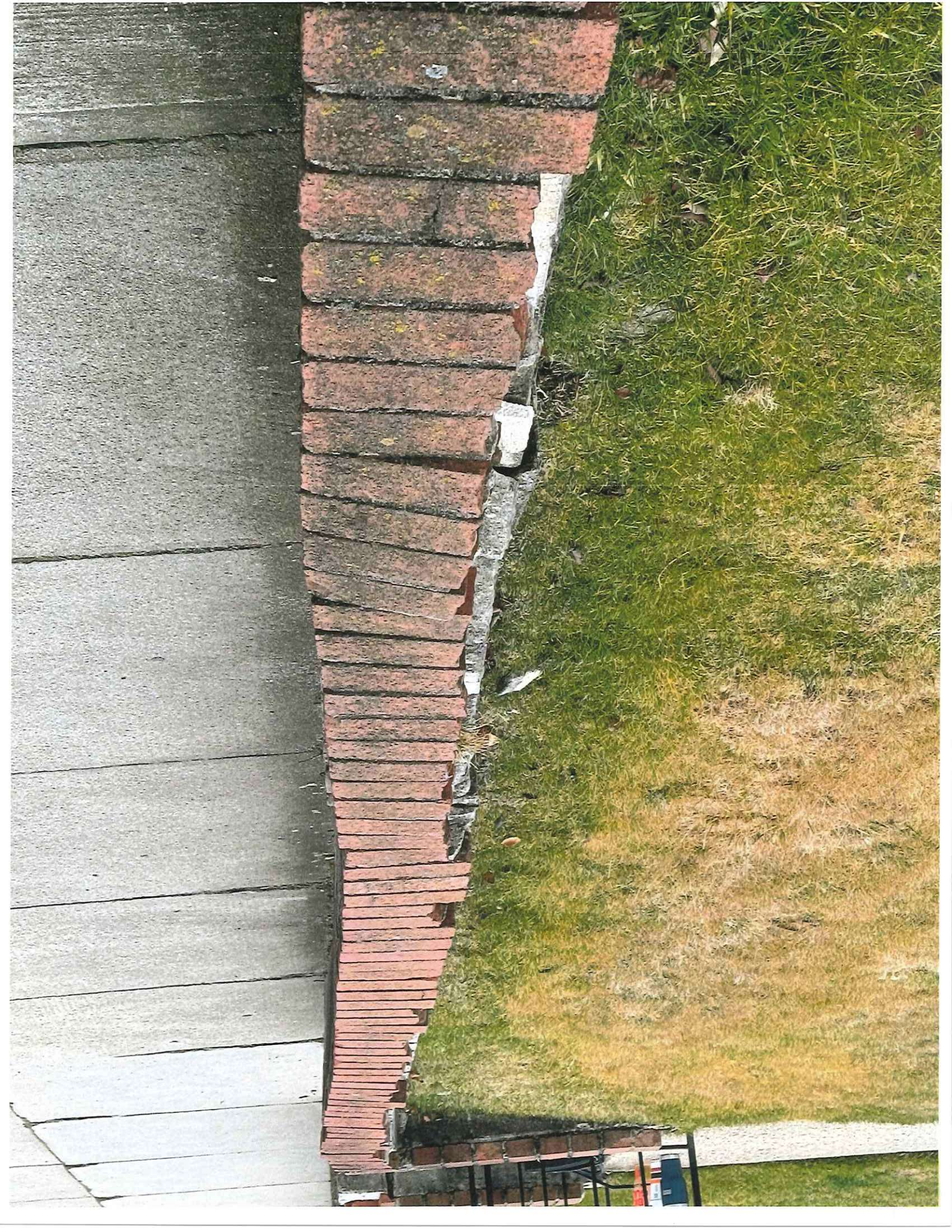
estimates@dariusmasonry.com

Customer Signature: _____

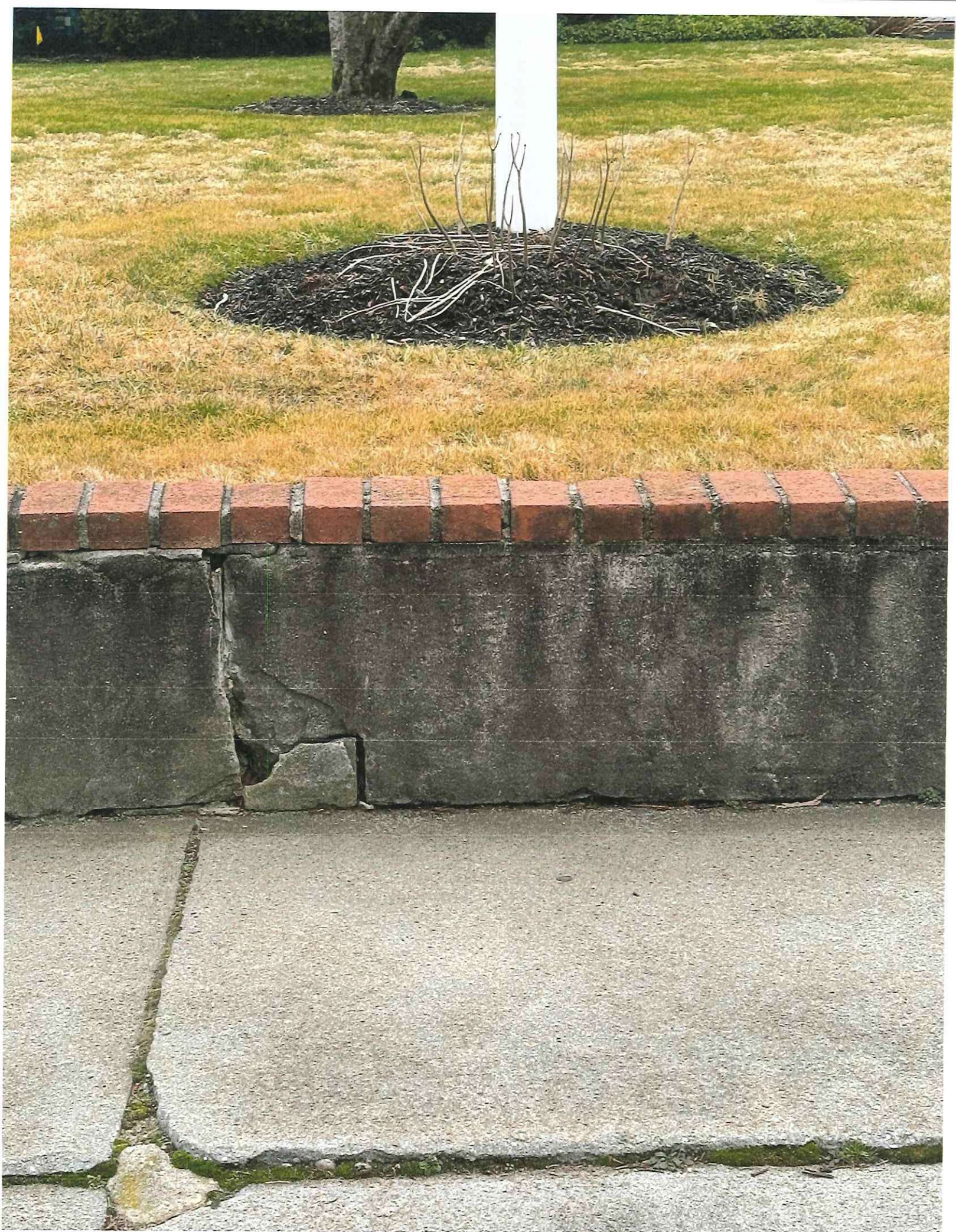
Date of Acceptance: _____ Work Completion Date: _____

****See Next Page for Payment Schedule**

Initial: _____











Church of St. Martin of Tours

Balance Sheet

As of March 1, 2024

	<u>Mar 1, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
1100 - Cash-Checking	
1100-01 - Cash Checking*1691	40,122.84
1100-02 - CHASE PARISH OUTREACH*0109	69,544.92
1100-03 - CHASE THRIFT STORE*4159	120,953.73
1100-04 - CHASE ACH ACCOUNT*0528	26,246.13
1100-05 - CHASE STIPEND ACCOUNT*3494	42,214.00
1100-06 - CHASE ROSARY ALTAR SOCIETY*1675	1,880.04
1100-07 - CHASE RESPECT LIFE*0117	2,408.94
1100-08 - CHASE SWIM TEAM*4935	16,517.28
1100-10 - CHASE RELIGIOUS ED *5486	69,666.74
1100-11 - CHASE GRLS VOLLEYBL *6202	11,847.20
1100-12 - CHASE CYO*5699	7,601.06
1100-13 - CHASE POUCHER TRUST*8759	115,618.61
1100-14 - CHASE RENOVATIONS*0249	3,634.26
1100-15 - CHASE PETTY CASH*3724	1,330.26
1100-16 - DONATIONS*9780	127,679.81
1100-17 - OCEAN FINANCIAL	441,741.44
1100 - Cash-Checking - Other	-600.00
Total 1100 - Cash-Checking	<u>1,098,407.26</u>
1120 - Petty Cash	-0.02
1145 - Investment Unitas	
1145-01 - UNITAS ST #10-001102	140,349.54
1145-02 - UNITAS ST PSM #10-031102	11,731.67
Total 1145 - Investment Unitas	<u>152,081.21</u>
1150 - Other Investment	
1150-01 - Franklin Templeton	25,283.24
1150-02 - Fidelity	207,889.41
Total 1150 - Other Investment	<u>233,172.65</u>
Total Checking/Savings	<u>1,483,661.10</u>
Other Current Assets	
1180 - Other Assets	4,118.00
Total Other Current Assets	<u>4,118.00</u>
Total Current Assets	<u>1,487,779.10</u>
Other Assets	
1195 - Exchange	5,016.33
Total Other Assets	<u>5,016.33</u>
TOTAL ASSETS	<u><u>1,492,795.43</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 - Accounts payable/accrued expens	
2100-01 - Accounts payable - vendor	-1,195.00
2100-02 - Accounts Payable - DRVC	127,859.25
Total 2100 - Accounts payable/accrued expens	<u>126,664.25</u>
Total Accounts Payable	126,664.25
Other Current Liabilities	
2300 - Tax Shelter Annuity Payable403b	1,955.00

Church of St. Martin of Tours

Balance Sheet

As of March 1, 2024

03/01/24

Accrual Basis

	<u>Mar 1, 24</u>
2550 - Due to/from school	
2550-1 - Due to/from School - Other	-248.00
2550-2 - Due to/from School-Petty Cash	-8,463.93
	<hr/>
Total 2550 - Due to/from school	-8,711.93
2750 - Uncelebrated Mass Intentions	30,922.00
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Total Other Current Liabilities	24,165.07
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Total Current Liabilities	150,829.32
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Total Liabilities	150,829.32
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Equity	
2910 - Unappropriated Genl Net Assets	970,692.00
2930 - Restricted Net Assets	86,070.11
2940 - Perm Restricted Net Assets	100.00
32000 - Unrestricted Net Assets	235,580.16
Net Income	49,523.84
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Total Equity	1,341,966.11
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TOTAL LIABILITIES & EQUITY	1,492,795.43
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